

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COUNTY COURTROOM, SUITE 203
January 24, 2022
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Hurley: Call to order.
 2. Judge Hurley: Prayer; Pledge of Allegiance.
 3. Public Comments:
 4. Don Penny: Discuss and/or take appropriate action concerning an update on current COVID-19
Roger Garcia: situation, needs and response.
 5. Roger Garcia: Discuss and/or take appropriate action to adopt an order activating a 60-day countywide burn ban going into effect, January 25, 2022, through March 25, 2022, due to low rainfall and dry conditions creating a fire risk; and grant permission for the Fire Marshal to lift the ban should the conditions change, without returning to court. See attached.
 6. Deborah Admire: Discuss and/or take appropriate action concerning the presentation of Spirit of Health Award by Baptist Health Foundation of San Antonio.
 7. Linda Burris: Discuss and/or take appropriate action concerning renewing property and casualty
Lee Ricks: insurance for 2022 through Ricks Insurance.
 8. Loretta Holley: Discuss and/or take appropriate action concerning changing the bonds for the Chief Deputy Tax Assessor from Vicky Ricks to Laura Robles. See attached invoice and bonds.
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9. Margaret Littleton: Discuss and/or take appropriate action to approve addendum 9 to LGS contract and authorize County Judge to sign.
10. Janice Ruple: Discuss and/or take appropriate action concerning approving the election judges for the Democratic and Republican primary on March 1, 2022.
11. Chief Dominguez: Discuss and/or take appropriate action concerning personnel:
New Employee: John Steven Pena
Position: Vet Tech
Pay Rate: Tier III, \$2,840.61 monthly
Salary Budget Area: 012-478-404
Physical/Drug: Pending
Start Date: 02-01-2022
12. Judge Ellison: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Lori Riley
Position: Court Administrator/Civil Court Coordinator II
Pay Rate: \$67,381.45 annually
Salary Budget Area: 043-400-401
Physical/Drug Test: N/A
Start Date: 02-01-2022
- Existing Employee: Norma Villanueva
Position: Criminal Court Coordinator II
Pay Rate: \$59,071.07 annually
Salary Budget Area: 043-400-402
Physical/Drug Test: N/A
Start Date: 02-01-2022
13. Trent Rowell: Discuss and/or take action concerning Certificate of Plat Exemption for Larry Samaniego. under Article 4.2.3 for 5-acre tract (does not meet the definition of a subdivision; no common road and driveways 60 feet apart), described in a deed recorded in Document No. 191945 Official Public Records of Atascosa County.
14. Trent Rowell: Discuss and or take appropriate action of approval of contract between Precinct 4 and Richard Pipes regarding exchange of 1500 feet for portion of CR 424 to straighten said road, lessee of said land to pay all costs associated with extension of road. Contract prepared by County Attorney's Office.
15. Judge Hurley: A. Discuss and or take appropriate action on approving a plan for covid coverage to ensure the Atascosa County Sheriff's office can function at full capacity. This will be for those individuals who are working on their day off to cover for someone who is out with covid and to hire a temporary nurse (pay rate \$35.00/hour) as needed if nurse employee(s) are out with covid. Separate timesheets for covid coverage will be required. This is to be paid out of the American Rescue Plan funds (CSLFRF Eligible Expenses 012-487-505). The employee covid coverage pay rate will be at time and a half of the emergency pay. The rates for these individuals will be, Jail Corrections

Officer and Dispatcher \$32.51/hour; Jail Corporal \$33.26; Jail Sergeant \$36.90; Patrol Deputy \$36.06; Patrol Sergeant \$37.31.

B. Discuss and or take appropriate action on approving temporary part-time employees to assist with covid testing to be paid from the American Rescue Plan funds (CSLFRF Eligible Expenses 012-487-505). The pay rate for these individuals will be: LVN/RN \$35.00/hour, EMT/Paramedic \$25.00/hour.

16. Daniella Martinez: Discuss and/or take appropriate action concerning personnel:

New Employee: Cassandra Rutherford, LVN
Position: Temporary Part-time COVID team
Pay Rate: \$35.00 hourly
Salary Budget Area: 012-487-505
Physical/Drug: N/A
Start Date: 01-19-2022

New Employee: Wendy Camacho, LVN
Position: Temporary Part-time COVID team
Pay Rate: \$35.00 hourly
Salary Budget Area: 012-487-505
Physical/Drug: N/A
Start Date: 02-03-2022

New Employee: Brandy Fournier, EMT
Position: Temporary Part-time COVID team
Pay Rate: \$25.00 hourly
Salary Budget Area: 012-487-505
Physical/Drug: N/A
Start Date: 01-23-2022

Existing Employee: Evelyn Martinez, EMT
Position: Temporary Part-time COVID team
Pay Rate: \$25.00 hourly
Salary Budget Area: 012-487-505
Physical/Drug: N/A
Start Date: 01-22-2022

Existing Employee: David Martinez, EMT
Position: Temporary Part-time COVID team
Pay Rate: \$25.00 hourly
Salary Budget Area: 012-487-505
Physical/Drug: N/A
Start Date: 01-22-2022

17. Tracy Barrera: Discuss and/or take appropriate action concerning approval of disbursement of pre-trial diversion funds as authorized by Art. 102.0121 of the Texas Code of Criminal Procedure and approval of a check to be written from the Pre-Trial Miscellaneous Fund line item 053-400-625, in the amount of \$10,500.00, being a quarterly payment

for services provided to Atascosa by the CSCD, as specified in the Interlocal Agreement. Payment will be released after Trent Rowell in the County Attorney's office has reviewed and approved it.

18. Tracy Barrera: Discuss and or take appropriate action concerning the payment to Harris Western Center for the 60' x 80' x 16' Mueller Building in the amount of \$49,800.00 for Road & Bridge PCT#2 yard. This payment is budgeted for and charged to the 2021 Capital Outlay budget line 012-468-707.
19. Tracy Barrera: Discuss and or take appropriate action concerning the annual lease payment to Motorola Solutions Credit Company LLC for Atascosa Sheriff - Dispatch Project in the amount of \$149,164.24, this is payment 4 of 6, this payment is budgeted for and charged to the 2022 Capital Outlay budget line item 012-468-707.
20. Tracy Barrera: Discuss and or take appropriate action on approving the annual software renewal (02/28/2022 to 02/27/2023) for IBM hardware (\$1,396.79) and software (\$2,658.78) maintenance coverage for our current financial software, for a total amount of \$4,055.57, see attached.
21. Judge Hurley: Discuss and/or take appropriate action concerning the following **2021** budget line-item adjustments and/or budget amendments: See attached.
Tracy Barrera:

Constable PCT 1:

Moving funds from:

012-412-601, Deputy Maintenance, \$316.22

To:

012-412-491, Retirement, \$0.02

012-412-502, Insurance - Fleet, \$216.00

012-412-503, Deputy Fuel, \$100.20

Constable PCT 2:

Moving funds from:

012-414-503, Deputy Fuel, \$840.02

To:

012-414-491, Retirement, \$0.02

012-414-502, Insurance - Fleet, \$840.00

Justice of the Peace – PCT3/PCT4:

Moving funds from:

012-430-406, Magistration Allowance, \$829.52

To:

012-432-406, Magistration Allowance, \$829.52

Justice of the Peace – PCT4:

Moving funds from:

012-432-610, Conference Expense, \$174.80

To:

012-432-501, Office Supplies, \$174.80

Judicial Expense:

Moving funds from:

012-434-832, Salary, Visiting Judges, \$27.73

To:

012-434-638, Travel, \$27.73

Fire Marshal:

Moving funds from:

012-445-501, Office Supplies, \$365.91

To:

012-445-510, Supplies – Investigation / Ammo, \$365.91

Emergency Management:

Moving funds from:

012-447-501, Office Supplies, \$4.56

To:

012-447-624, Vehicle Maintenance, \$4.56

Dispatch – 911:

Moving funds from:

012-448-402, Salary, 911 Dispatchers, \$1,023.64

To:

012-448-404, Salary, Overtime, \$1,023.64

Road & Bridge – PCT1:

Moving funds from:

021-400-611, Contract Work / Machine Hire, \$2,500.00

To:

021-400-504, Batt/Tires/Machine/Repairs, \$2,500.00

Road & Bridge – PCT2:

Moving funds from:

022-400-402, Salary, Labor, \$22,000.00

022-400-491, Retirement, \$8,700.00

022-400-492, Insurance-Hospital, \$20,000.00

022-400-493, Social Security, \$10,000.00

To:

022-400-503, Gas, Oil & Service Station Exp, \$495.00

022-400-504, Batt/Tires/Machine/Repairs, \$1,030.00

022-400-506, Materials, \$58,900.00

022-400-641, Utilities, \$275.00

Youth Service Center:

Moving funds from:

039-400-562, Salary, Detention Officer, \$8,931.83

039-400-625, Miscellaneous/Sundry, \$447.32

To:
039-400-404, Salary, Overtime, \$8,931.83
039-400-624, Repairs, \$447.32

EMS:

Moving funds from:
041-400-692, Refunds, \$2,100.00

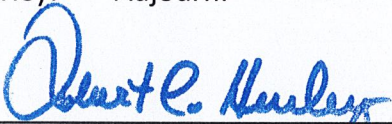
To:
041-400-635, Building Repairs, \$2,100.00

Indigent Health Care:

Moving funds from:
050-400-404, Salary, Part-Time, \$1,995.00

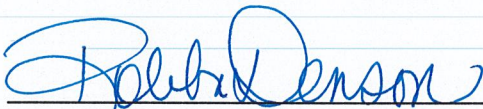
To:
050-400-605, Contract Services, \$1,995.00

22. Judge Hurley: Discuss, review and take action to accept and/or approve any invoices and
Tracy Barrera: payroll.
23. Judge Hurley: Discuss, review and take action on reports submitted.
Tracy Barrera:
24. Judge Hurley: Update and/or take appropriate action concerning Judge, Commissioners, and other
County Elected Officials' training course certifications, record any hours and
certificates into Commissioners Court minutes and other documents not related to
education needing to be filed in the court records.
25. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** The next
Regular Commissioners Court Meeting is set for Monday, February 14.
26. Judge Hurley: Adjourn.



Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Friday, January 21.



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.